

SERVICES BROCHURE



jc.

JUSTINE CLAIRE

WEDDINGS & EVENTS

(Welcome)

MY BESPOKE PLANNING SERVICES ARE DESIGNED TO GUIDE,
SUPPORT, AND ELEVATE YOUR WEDDING JOURNEY—WHETHER
YOU WISH TO TAKE THE LEAD WITH EXPERT GUIDANCE,
ENTRUST EVERY DETAIL TO FULL PLANNING, OR INDULGE IN A
FULLY CURATED LUXURY EXPERIENCE.

From the earliest concept to the final send-off, I bring clarity, sophistication, and thoughtful expertise to every step of your celebration. With meticulous attention to detail, an eye for refined aesthetics,

and a commitment to seamless execution, I create weddings as unique as the couples I have the pleasure of working alongside. Together, we will create an experience that reflects who you are and the story you share.



j. claire

MADRID

Concierge Wedding Planning

An elevated concierge experience that goes beyond full-service planning, designed for couples seeking an effortless, fully supported journey. Multi-day celebrations are managed seamlessly, with precision, sensitivity, and meticulous attention to every detail.

INCLUDES:

- (1) Full-Service Planning & Vision Development*
 - Comprehensive discovery consultation to define your vision and priorities
 - Development of a fully bespoke wedding concept
 - Creation of a detailed planning timeline and milestone map
- (2) Budget Management*
 - Development and ongoing tracking of a comprehensive wedding budget
 - Strategic allocation across all categories, including venue, catering, décor, attire, entertainment, and more
 - Regular budget updates and cash-flow forecasting
 - Payment schedule management and vendor invoice reconciliation
 - Post-wedding follow-up, including final reconciliation and return of deposits
- (3) Venue & Vendor Coordination*
 - Comprehensive venue and vendor research aligned with your vision
 - Site visits, contract negotiation, and end-to-end vendor management
- (4) Design & Styling*
 - Full styling of tablescapes, florals, lighting, décor, and stationery
 - Professional rendering of design concepts and layouts
 - Wedding attire and styling guidance
- (5) Pre-Wedding & Post-Wedding Events*
 - Planning and coordination of wedding weekend events and related celebrations
- Guest Experience*
 - (6)* Travel planning, guest transportation, and accommodation coordination
 - Sourcing of bespoke gifts and favors
- (7) Personalized Tools*
 - Professional planning software for streamlined coordination
 - Creation of a bespoke wedding website
- (8) Cultural & Multi-Day Celebrations*
 - Full expert management of cultural, destination, or multi-day weddings
- (9) Timeline & On-the-Day / Weekend Coordination*
 - Comprehensive management from rehearsal through final send-off

BARCELONA

Full-service wedding planning

A comprehensive full-service wedding planning experience, including on-the-day coordination. Typically spanning 12 to 18 months, this package builds upon the Valencia offering, providing expanded planning, design, and logistical support for a seamless, end-to-end wedding journey.

INCLUDES:

- (1) *Initial Consultation & Vision Development*

Comprehensive consultation to define your style, priorities, and wedding vision
Development of a bespoke wedding concept
Creation of a detailed planning timeline and milestone map
- (2) *Budget Management*

Development and ongoing tracking of a comprehensive wedding budget
Strategic allocation across categories, including venue, catering, rentals, décor, entertainment, and more
Regular budget updates and cash-flow forecasting
Payment schedule management and vendor invoice reconciliation
Post-wedding follow-up, including final reconciliation and return of deposits
- (3) *Venue Search & Booking*

Venue research, site visits, professional evaluation, and contract negotiation
Coordination of venue logistics and restrictions
- (4) *Vendor Sourcing & Coordination*

Curated vendor proposals across all disciplines
Full coordination and communication with selected vendors
- (5) *Design & Styling*

Styling of tablescapes, florals, lighting, décor, and stationery
Concept boards and detailed layout plans
- (6) *Timeline & On-the-Day Coordination*

Development of a comprehensive master timeline
Full on-site coordination on the wedding day
- (7) *Guest Experience*

Guest list management and RSVP tracking
Seating plan development and guest communication support
- (8) *Digital Tools*

Planning software for streamlined coordination
Wedding website support (optional)
- (9) *Cultural & Complex Celebrations*

Advisory support for cultural and logistically complex weddings

VALENCIA

Guided Planning Foundation

Designed for couples who wish to plan their own wedding with expert guidance at the outset. This 12-week planning experience provides thoughtful structure, strategic direction, and professional insight to establish a strong foundation. By the end of the program, you will have clarity, confidence, and the essential tools to continue your planning journey independently.

INCLUDES:

(1) Initial Consultation & Vision Development

In-depth consultation to define your style, priorities, and overall wedding vision

Development of a tailored wedding concept

Creation of a clear planning timeline with key milestones

(2) Budget Management

Strategic allocation guidance across all key budget categories

(3) Venue Search & Booking

Venue research aligned with your vision and requirements

Site visit guidance and professional evaluation

Contract review support and logistical considerations

(4) Vendor Sourcing

Curated vendor recommendations tailored to your style, priorities, and budget



(They say...)

SOME REVIEWS OF JUST MARRIED COUPLES...



"Justine was amazing! She helped us plan what was truly the absolute best day of our lives, and was great to work with from beginning to end. She is super organised, which helped me so much in feeling calm and relaxed ahead of the big day, and she thinks of absolutely everything meaning all you need to do is enjoy the whole process! She really helped me realise my vision with flowers, music, food etc, and from the smaller details right up to the big ones she was there every step of the way, with a great can-do attitude. We could not have done it without her!"

MARTHA & DAN

ALICANTE, 31.05.24

"...All we knew is that we wanted to put on a weekend in Barcelona that we, and our wedding guests, would never forget. Justine was exactly who we needed and we were so lucky to find her. Her knowledge, experience, attitude & attention to detail were astounding...I could easily write a thousand words on how brilliant Justine is, how no request is too big, how no challenge too difficult and how no plan too complicated...."

DARRELLE & BEN

BARCELONA, 10.06.23



"Justine was amazing as our wedding planner, we couldn't have done it without her. A great combination of calm / fun, whilst also being incredibly organised and prepared. During the lead-up to the wedding, she was always collaborative and flexible, suggesting things but never pushy about it. In the days prior to the wedding she handled so many last minute things for us that we didn't foresee and solved a lot of unexpected issues for us. And on the wedding day itself she effortlessly handled all of the individual vendors, and organised the best man and bridal party so they always knew what to do. My best man swears by her! He was able to be calm on all the announcements and speeches because Justine always guided him for the flow of the day. It's testament to Justine that the day flowed so well and the guests were never bored, and always taken care of."
Paloma & David



PALOMA & DAVID

VALENCIA 28.9.23

(Discover)

THE PROCESS

(1) NICE TO
MEET YOU

We begin with a conversation to explore your vision, ideas, and expectations. During our call, I will walk you through the details of the service best suited to you, along with my approach and way of working. Once you have had time to reflect and feel confident we are the right fit, we can move forward together.

(2) SAVE THE
DATE

Your chosen service and fees are confirmed, and I will provide my terms and conditions along with the invoice for the first instalment. Once everything is formalised, your wedding date is officially secured in my calendar.

(3) TELL ME
MORE

This is where we take a deeper look at your vision, budget, aesthetic preferences, and practical requirements. These details form the foundation for the venue search and the creation of your initial wedding design.

(4) YOU'RE
BOOKED

With your venue secured, we move into booking your selected vendors over the months that follow. During this stage, the wedding design is refined and thoughtfully developed. As the celebration approaches, we finalise floor plans, seating arrangements, menus, and all remaining details.

(5) THE WEDDING
DAY

The planning is complete, and it is time to enjoy the celebration we have so carefully prepared. I will be present to oversee every detail, ensuring the day unfolds seamlessly.

(6) AFTER THE
CELEBRATION

As you relive the memories of your wedding and eagerly await your gallery and film, I will take care of final payments, returns of deposits, and any remaining details—bringing the experience to a thoughtful and polished close.

(A little more)

FURTHER INFORMATION

- (1) Package pricing is valid for 30 days from the date this brochure is received.
- (2) Depending on location, travel and accommodation costs may not be included and will be discussed during the enquiry process.
- (3) Bespoke proposals are available should the listed packages not fully reflect your needs.
- (4) A 25% reservation fee is required upon contract signing to secure your wedding date.
- (5) The remaining balance is payable in scheduled installments as outlined in your contract.
- (6) The final payment is due 45 days prior to the event date.

To begin your planning journey, contact me to schedule a consultation call by email or telephone, or complete the contact form on my website.

info@justineclaireweddings.com
+34 604 53 24 04

(Investment)

FOR A PRICELESS DAY



MADRID

15% of your wedding budget
with a minimum fee of

(14.000€)

BARCELONA

12% of your wedding
budget with a minimum of

(7,900€)



VALENCIA

Fixed fee inclusive of tax,
travel & accommodation of

(2.400€)

(Frequently)
ASKED QUESTIONS

(1) What budget should we expect for a wedding in Spain?

Every wedding is entirely personal, and there is no single “average” budget. Investment levels vary depending on location, guest count, style, and expectations. While some venues offer inclusive packages that can be more economical, couples planning a bespoke wedding with hand-selected suppliers should anticipate a starting budget of approximately €50,000+ for around 80 guests.

(2) When is the ideal time to book a wedding planner?

As early as possible. Securing planning support at the beginning of your journey allows for greater venue and supplier availability, stronger partnerships, and a more seamless, considered process. That said, support can also be introduced at later stages if needed.

(3) How many weddings do you take on each year?

I intentionally limit the number of full-service weddings I take on each year—typically five to six—to ensure every couple receives my full attention, care, and a consistently high level of service.

(4) Which areas of Spain do you cover?

I am based on the Costa Blanca and work throughout mainland Spain, as well as the Balearic and Canary Islands. This flexibility is particularly valuable for couples who know they wish to marry in Spain but have not yet selected a specific location, allowing the venue to lead the decision rather than geography.

(5) When is the best time of year to marry in Spain?

The most popular months are May, June, September, and October, when temperatures are more moderate and outdoor celebrations are generally possible. July and August tend to be extremely warm and humid and are usually not recommended unless work or travel constraints make them the only option. The cooler months can also be beautiful, though shorter daylight hours often mean incorporating indoor elements into the celebration.

(6) Do you have a particular wedding style?

My focus is not defined by a particular aesthetic. Instead, my priority is the overall experience—both throughout the planning process and on the wedding day itself. A seamless, well-orchestrated celebration creates the foundation for an exceptional experience. While design and aesthetics are important, they are always shaped around your vision rather than a signature style.

(Wedding Planner)



JUSTINE CLAIRE